**TRWC Board of Directors Meeting**
September 22, 2022 - 2:00 p.m.
Phoenix-Mesa Gateway Airport (PMGA)
Administration Building, Board Room
5835 S. Sossaman Road
Mesa, AZ 85212
Audio Conference: 480-535-7460 access number 527809419#

**Agenda**

1) Call to Order and Opening Comments

   a. Materials and sign-in sheet
   b. Speaker cards
   c. Audio and video recording
      Chairman Kross called the meeting to order and welcomed the attendees. He also provided instruction on the process for public comment and reminded the participants the meeting is audio recorded.
   d. Board representative attendees: Chairman Kross, Director Busby, Director Cutright, Director Barnhart, Director Mooney, Director Duggan, Director Ducote
   e. Welcome new Board Members: Chairman Kross welcomed the new Board Members; Assistant Chief Dan Butler (not in attendance) and Travis Cutright

2) Public Comment

   Members of the public may address the Board on items not on the printed agenda. Please complete a "Request to Speak Card", located at the entry of the room and promptly turn it in to the Executive Director or designee prior to the beginning of the meeting. There is a time limit of three minutes for comments.

   No public comment requests were received.

3) Discussion and Action on Board Meeting Minutes

   There were no questions or comments on the Board Meeting Minutes for May 19, 2022. Director Cutright motioned for an approval of the minutes and Director Busby seconded the motion. All Board members who were in favor signaled by saying aye; there was no opposition, the motion passed unanimously.

4) Executive Committee Updates

   Co-Chairman Duggan gave a short review of the Policy Update regarding the move of the Key Maintenance Facility. Co-Chairman Duggan also reviewed the 23/24 budget that is up for possible action in this meeting. The Executive Committee spent a good amount of time on the capital budget carry-overs and the O&M costs relating to the policy change and inflation increases.

5) Policy Updates

   Executive Director Shaw reviewed the policy update change. Section 7.5 of the TRWC Maintenance and Support Policy, City of Mesa PD is the point of contact for maintenance and management of Key Maintenance Facility and encryption for subscriber units. This process has moved to the City of Mesa Department of Innovation and Technology. The Board would need to take action on this at the next Board meeting.

6) Discussion and Action on FY 23/24 Preliminary Budget

Executive Director Shaw recommended a 5,914,288 overall budget for FY 23/24.This includes an increase in O&M of 236,539 due to staffing and maintenance cost increases. The Capital forecast has increased 1,289,428 due to an acceleration of land acquisition costs and planned carry-over. Executive Director Shaw stated that this preliminary budget has been fully vetted by the Executive Committee and it is in a good position for the Board to consider it if they see fit. There were no questions or comments by the Board, and it was decided to take action. Director Cutright motioned for an approval of the FY 23/24 Budget and Director Mooney seconded the motion. All Board members who were in favor signaled by saying aye; there was no opposition, the motion passed unanimously.

7) Network Administrator Updates

a. Finance Update
Executive Director Shaw reviewed the financial update stating that we are currently underbudget. Mr. Craig stated that there was an increase in utilities due to inflation. The Motorola contract is a one-time large cost and then it will be spread out over the remaining fiscal periods. For the Capital budget some schedules have changed for the initial plan for capital buildout / site buildout.
b. Network Updates and Performance overview
Mr. Craig stated with the carry over in place we are now working closely with the Town of Queen Creek on the ISR site in the Southeast valley. We will also be relocating the Florence Garden equipment to a new ISR site and Mesa Legal is moving forward on the Wolverine site. We are currently working with vendors to complete a security review of the public radio system.

8) Ratify Emergency Network Access Extension for Town of Florence

Executive Director Shaw stated as per the TRWC Governance agreement any emergency access that is granted at the Executive Director role will need to be ratified by the Board the Directors. This was an extension of a previous ratification for the Town of Florence for emergency access. The was a request to extend the access for a few days due to storm damage. Director Busby motioned for an approval of the Ratification Emergency Network Access Extension for Town of Florence and Director Mooney seconded the motion. All Board members who were in favor signaled by saying aye; there was no opposition, the motion passed unanimously.

9) Comments from the Board

Director Ducote stated that Rio Verde Fire has opened a new fire station. Director Ducote also stated that he will be retiring at the end of December 2022 after 39 years of service. No other comments from the Board.

10) Next TRWC Board Meetings:

December 13, 2022

11) Future Board of Directors Schedule

| Date | Upcoming Agenda Items |
|---|---|
| 12/13/2022 | Budget Adoption |

12) Retirement Recognition

Chairman Kross recognized and thanked Director John Pombier for his service to the TRWC and his vital role as a Board member. Executive Director Shaw also reflected on John's service.

13) Adjournment

Chairman Kross adjourned the meeting at 2:36.